

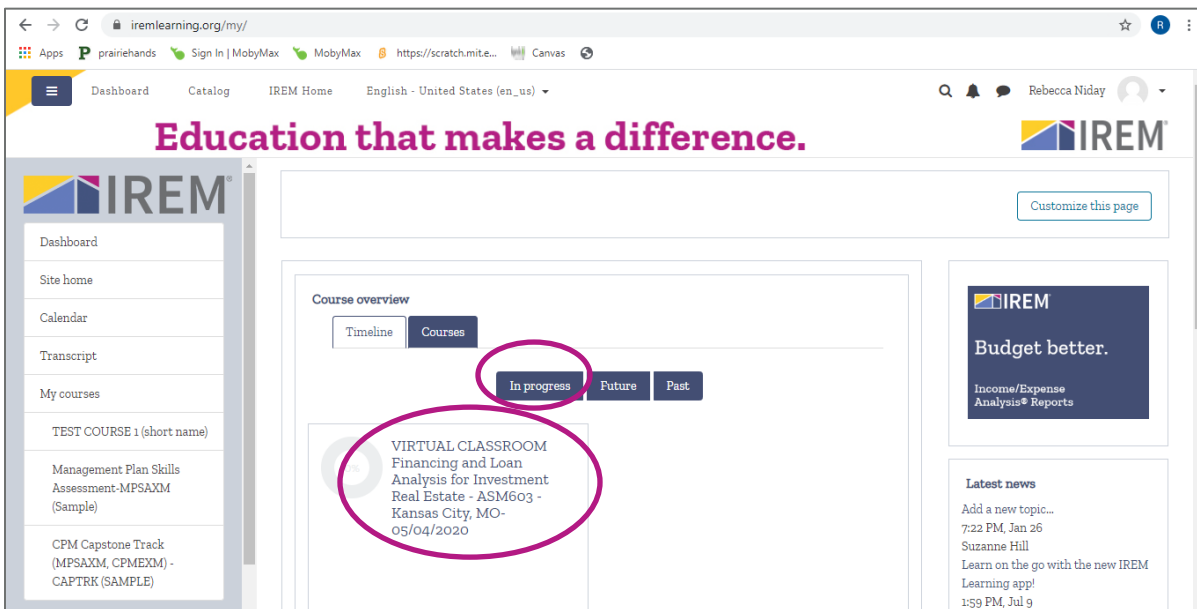
Accessing the virtual classroom: Students

This document provides a step-by-step guide for accessing your virtual classroom. The following steps will be covered:

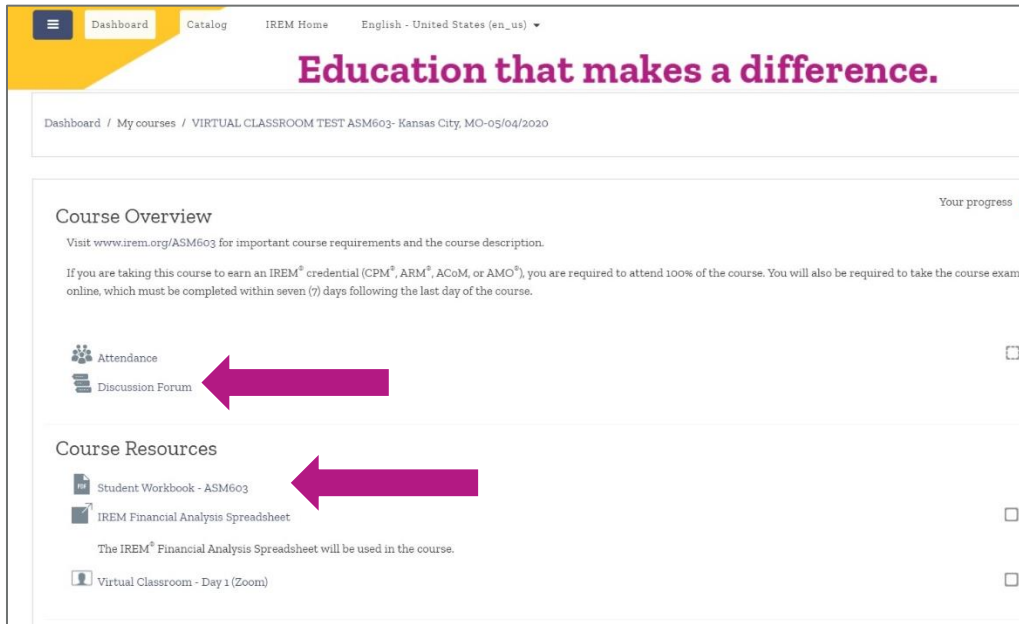
1. Logon to LMS
2. Enter the Zoom meeting

Logon to LMS

- Once you've logged on, click on **Dashboard**
- Click on the **In progress** tab to find your Virtual Classroom course [Note that it may appear in the **Future** tab until the course actually starts]
- Locate your Virtual Classroom course
- Click the link to enter the course page

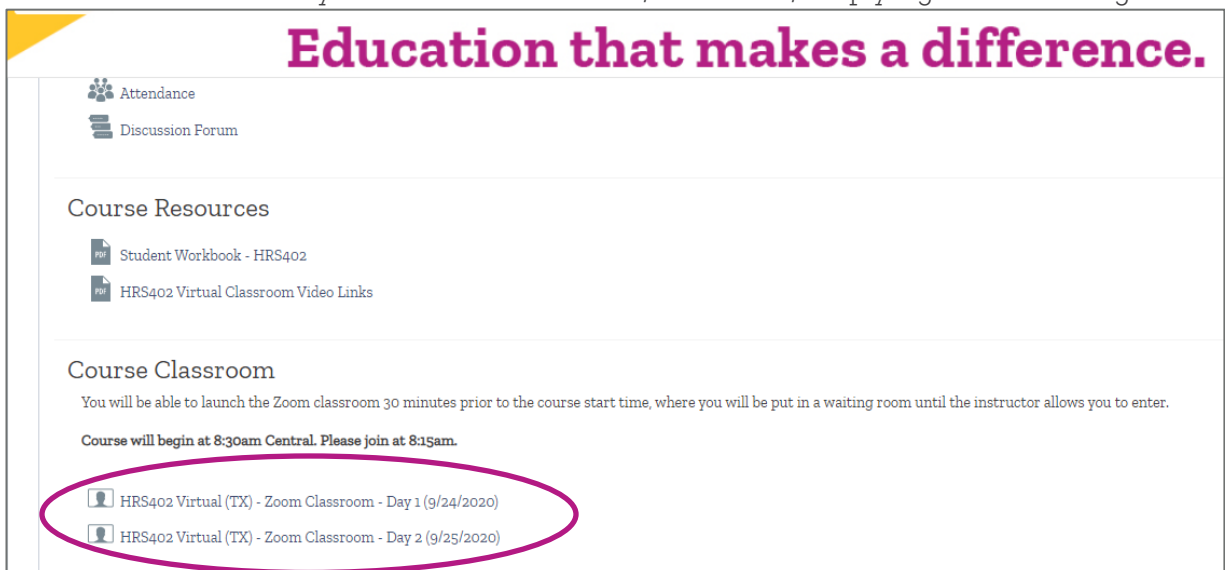


- Note the following:
 - **Discussion Forum:** This can be used to extend conversations outside of the Zoom room
 - **Course Resources:** student workbook and spreadsheet (if applicable) [Be sure to download these to your own desktop for easy access]

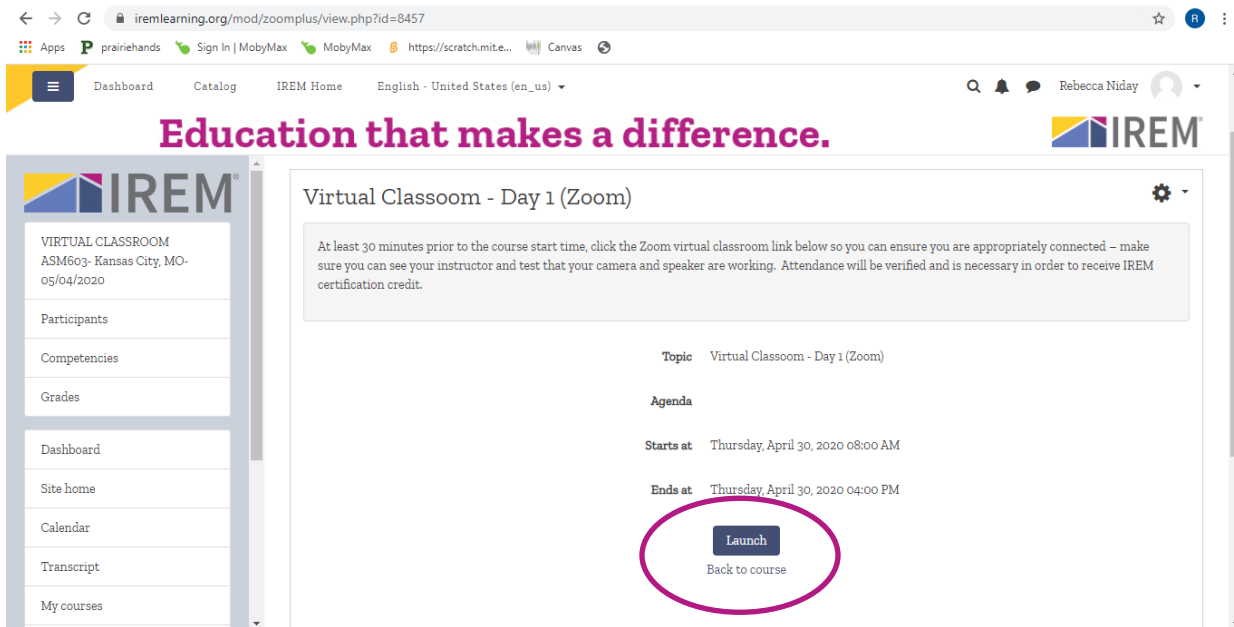


Enter the Zoom meeting

- Scroll down to view the Virtual Classroom Zoom link
 - Be sure to logon 15 minutes before the course start time
 - If for some reason you exit out of the session, or it closes, simply log back on through the same link

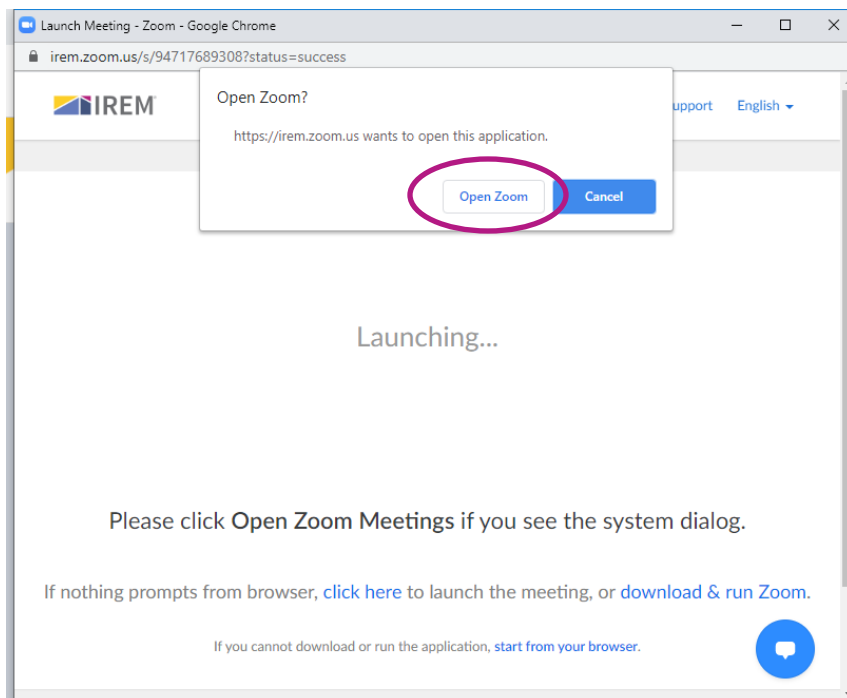


- Click the **Virtual Classroom (Zoom)** link
- On the next page, click **Launch**



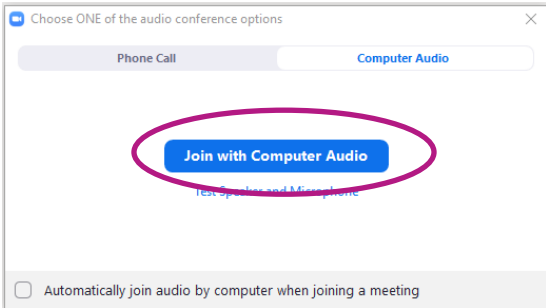
The screenshot shows a web browser window with the URL `iremlearning.org/mod/zoomplus/view.php?id=8457`. The page header includes navigation links like 'Dashboard', 'Catalog', and 'IREM Home'. The main heading is 'Education that makes a difference.' followed by the IREM logo. The page content is titled 'Virtual Classroom - Day 1 (Zoom)'. A text box contains instructions: 'At least 30 minutes prior to the course start time, click the Zoom virtual classroom link below so you can ensure you are appropriately connected - make sure you can see your instructor and test that your camera and speaker are working. Attendance will be verified and is necessary in order to receive IREM certification credit.' Below this, the 'Topic' is 'Virtual Classroom - Day 1 (Zoom)', the 'Agenda' is empty, 'Starts at' is 'Thursday, April 30, 2020 08:00 AM', and 'Ends at' is 'Thursday, April 30, 2020 04:00 PM'. A 'Launch' button is circled in purple, with a 'Back to course' link below it.

- Click **Open Zoom**



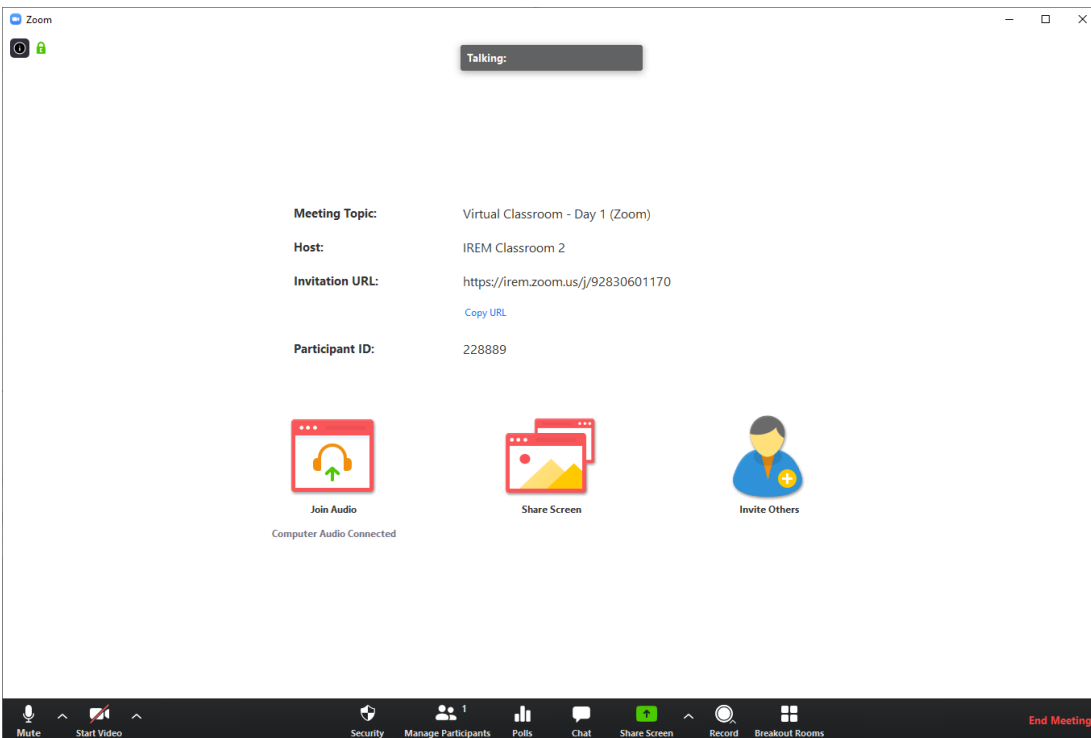
The screenshot shows a Zoom meeting launch page in a browser window. A system dialog box is open, asking 'Open Zoom?' with the message 'https://irem.zoom.us wants to open this application.' The 'Open Zoom' button is circled in purple. Below the dialog, the page says 'Launching...' and 'Please click Open Zoom Meetings if you see the system dialog.' It also provides instructions: 'If nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).' and 'If you cannot download or run the application, [start from your browser](#).'

- Click **Join with Computer Audio** (or use Phone Call)



Join waiting room

- Note that you will be placed in a waiting room prior to the instructor admitting you into the Virtual Classroom session. Please wait for the instructor to grant you entry into the Virtual Classroom.



Turn on Video and Mute/Unmute

- To turn on your video or to mute/unmute your microphone, click on the appropriate icons on the bottom-left side of the Zoom window.

